

DATE: April 13, 2004

TO: CITY CLERK

FROM: Sageland Elementary
Sylvia F. Berry
7901 Santa Monica
El Paso, Texas 79915

CITY CLERK DEPARTMENT
2004 APR 15 PM 1 22

Telephone No. (915) 434-2900
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

April 20, 2004

Item should read as follows:

Sageland Elementary to block off 7900 Block of Santa Monica between Venado and La Paz on April 30, 2004 from 10:45 a.m. to 1:00 p.m. for a block party. Approximately 600 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". This request also permission to use amplification (1 amplifier, 2 speakers, and 1 microphone). (District 7) [Sylvia Berry]

SPECIAL INSTRUCTIONS:

PERMIT # 04-031

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT

☒ STREET DEPARTMENT

☒ CIVIC CENTER

☒ COMPLETE

**REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

SageLand Elementary
(Person/Organization)

Contact Person:

SYLVIA E. BERRY

Name

7901 Santa Monica El Paso TX 79915 (915) 743-2900

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Block Party

(Moving)

☐ Parade

☐ Demonstration

☐ Foot Race/Walk

☐ Bike Race

☐ Other: _____

(Stationary)

☒ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: _____

3. Date of Event:

April 30, 2000

Total Time of Event:

from 10:45 AM to 1:00 PM

(Time)

(Time)

Time in which police traffic control services will be needed:

from 11:00 to 12:45

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

4/20

4. Approximate number of participants:

600 Persons Vehicles Animals Other Specify:

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: N/A

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

School Activity

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: N/A

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Block off Santa Monica between

Venado and La Paz

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: X Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

One amplifier Two speakers, on
microphone

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Volunteers

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Sylvia Berry
Signature of Applicant

4-13-04
Date

For SageLand Elementary School
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: SAGELAND ELEMENTARY BLOCK PARTY

\$15.75 Fee Paid: 0410204-1 04/13/2004 003 24

\$21.00

City Council Hearing: APRIL 20, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: SAGELAND ELEMENTARY BLOCK PARTY

LOCATION BLOCK OFF SANTA MONICA BETWEEN VENADO AND LA PAZ

DATE OF EVENT: APRIL 30, 2004 FROM 10:45 A.M. TO 1:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

TRAFFIC AND TRANSPORTATION DEPT.
Typical Road Closure
traffic control plan

TRAFFIC CONTROL PLAN
SHALL COMPLY WITH THE LATEST
EDITION OF THE TEXAS MANUAL ON
UNIFORM TRAFFIC CONTROL DEVICES

By Artis Date 4-23-97
TRAFFIC & TRANSPORTATION DEPT

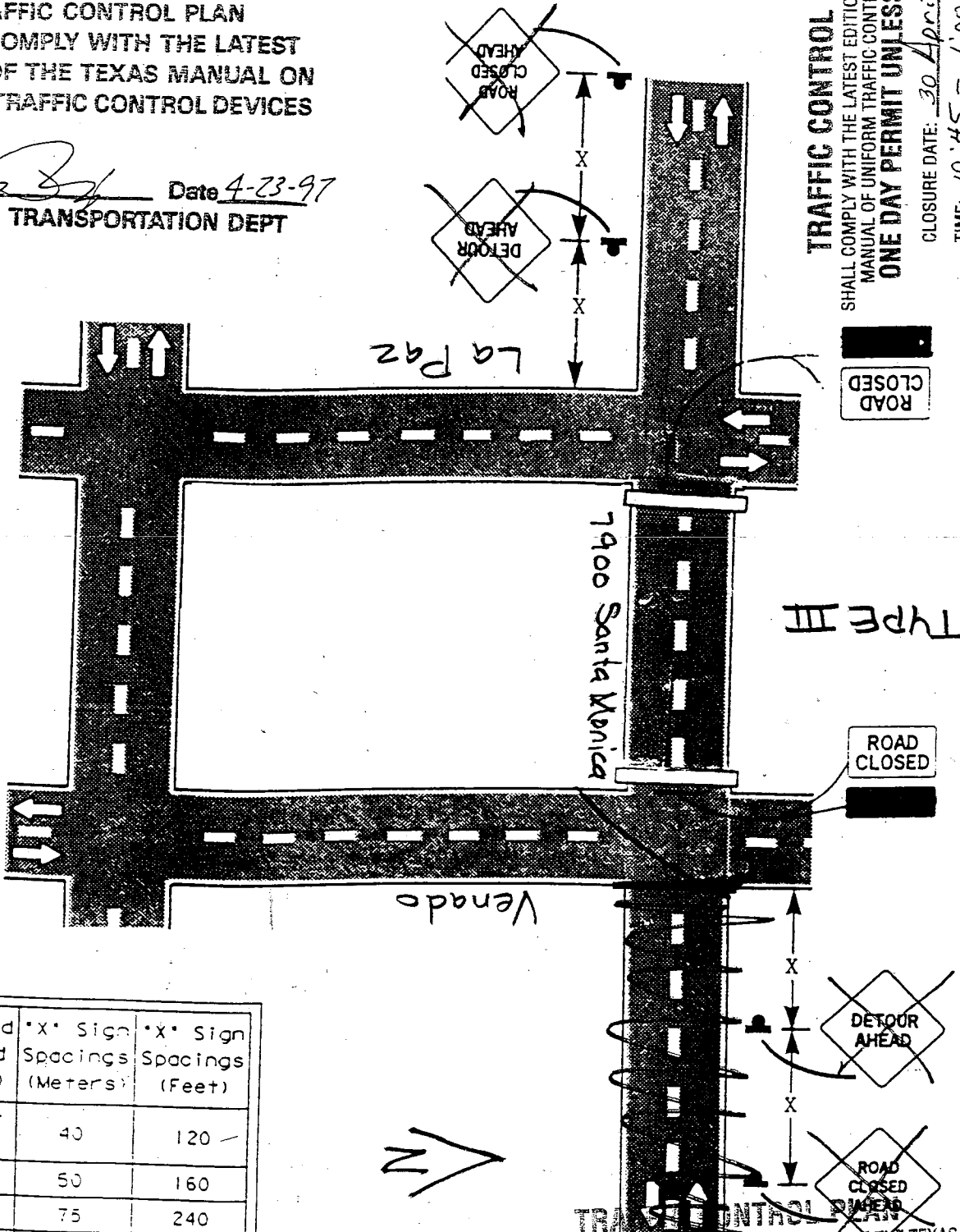
TRAFFIC CONTROL PLAN

SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: 30 April 04

TIME: 10:45 - 1:00 pm

DATE 13 Apr 04
BY [Signature]
ENGINEERING TRAFFIC DIVISION



Posted Speed (MPH)	*X* Sign Spacings (Meters)	*X* Sign Spacings (Feet)
30 or less	40	120
35	50	160
40	75	240
45	100	320
50	120	400
55	150	500

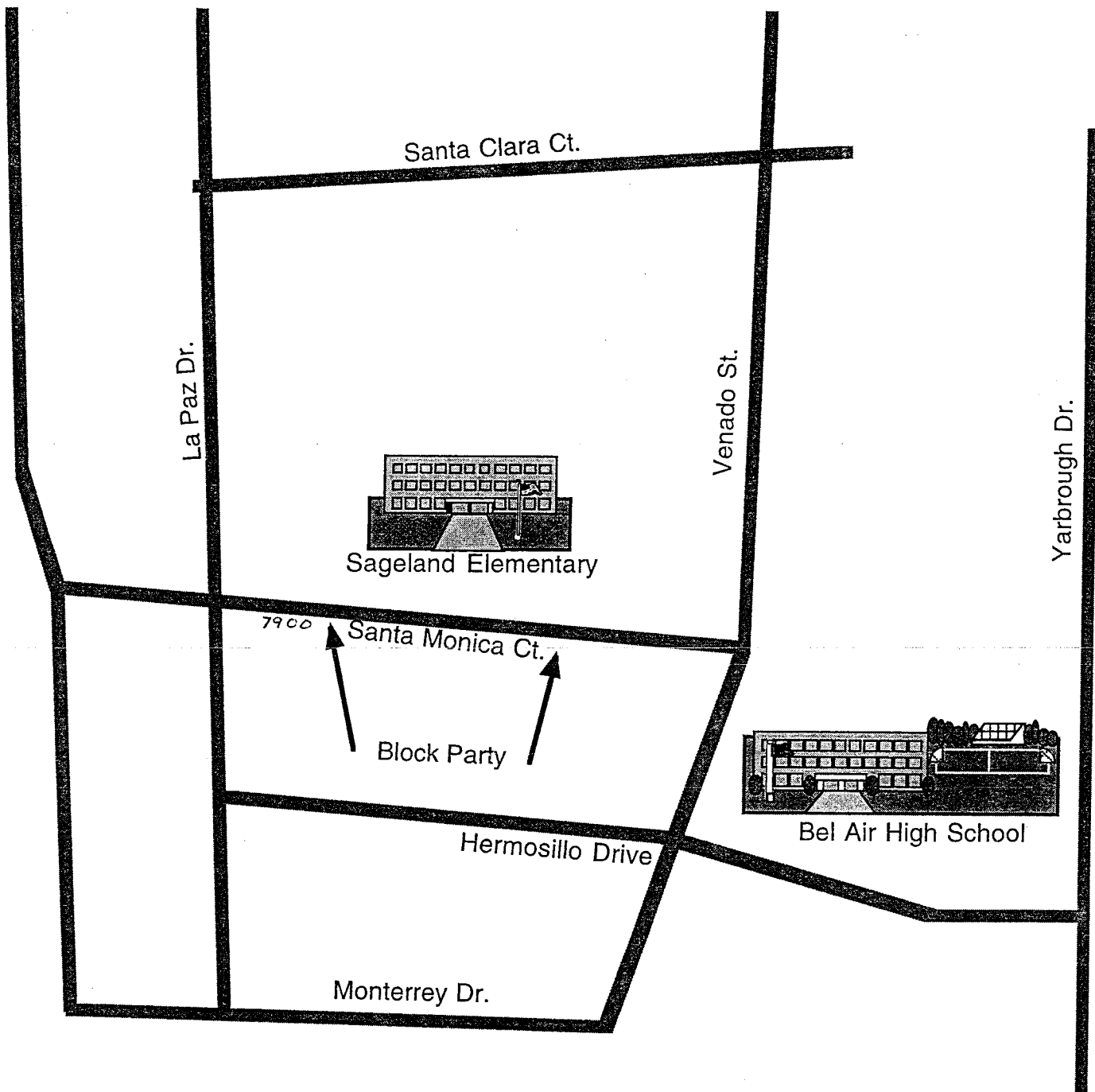
SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: 2 May 03

TIME: 10:30 - 1:00 pm

DATE 4/14/03
ENGINEERING TRAFFIC DIVISION

Figure TA-20. Detour for closed street

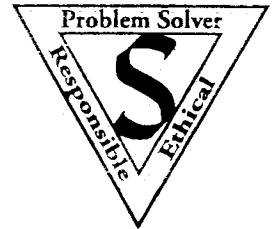




Administration
& Cultural Arts Center

9600 Sims Drive
El Paso, Texas 79925-7225
(915) 434-0000

Sageland Elementary MicroSociety School
7901 Santa Monica Court
El Paso, Texas, 79915
(915) 434-2900 (915) 591-9228 (fax)



April 7, 2004

Dear Sageland Neighbors:

It is time to prepare for our annual block party celebration to be held Friday, April 30, 2004 from 10:30 to 1:00p.m. As in the past we are requesting your permission to close traffic on Santa Monica Street between Venado and La Paz streets during that time.

Signing this petition will give us your permission to close the street for this event.

Thank you for supporting Sageland MicroSociety School.

Printed Name	Santa Monica Address	Signature
<i>[Handwritten Signature]</i>	7922 SANTA MONICA	<i>[Handwritten Signature]</i>
ROSA SALAS	7920 SANTA MONICA	<i>[Handwritten Signature]</i>
Elena Muniz	7918 Santa Monica	Elena P. Muniz
MARCO ANTONIO	7916 St. Monica	<i>[Handwritten Signature]</i>
Willie E. Green	7914 SANTA MONICA	<i>[Handwritten Signature]</i>
CELIA A. VASQUEZ	7912 Santa Monica	<i>[Handwritten Signature]</i>
Leticia Morie	7910 Santa Monica	<i>[Handwritten Signature]</i>
Eustacia Cordero	7908 Santa Monica	<i>[Handwritten Signature]</i>
CONNIE URBINA	7904 SANTA MONICA	<i>[Handwritten Signature]</i>
GUADALUPE ESPINO	7902 Santa Monica	<i>[Handwritten Signature]</i>
Sandra G. ROBLES	7900 Santa Monica	<i>[Handwritten Signature]</i>
Lucia Moreno	7906 Santa Monica	<i>[Handwritten Signature]</i>

United States Department of Education
Blue Ribbon School of Excellence

APR 14 2004 12:31PM CITY OF EL PASO

No. 5078 P. 5

For Office Use Only

Event: SAGELAND ELEMENTARY BLOCK PARTY\$15.75 Fee Paid: 0410204-1 04/13/2004 003 24
\$21.00City Council Hearing: APRIL 20, 2004

Copy to:

☒ Police Department
☒ Fire Department *MR*
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMITEVENT: SAGELAND ELEMENTARY BLOCK PARTYLOCATION BLOCK OFF SANTA MONICA BETWEEN VENADO AND LA PAZDATE OF EVENT: APRIL 30, 2004 FROM 10:45 A.M. TO 1:00 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: SAGELAND ELEMENTARY BLOCK PARTY

\$15.75 Fee Paid: 0410204-1 04/13/2004 003 24
\$21.00

City Council Hearing: APRIL 20, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

Sun Metro has no objection to the event.
L Lujan 4/13/04

PERMIT

EVENT: SAGELAND ELEMENTARY BLOCK PARTY

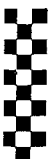
LOCATION BLOCK OFF SANTA MONICA BETWEEN VENADO AND LA PAZ

DATE OF EVENT: APRIL 30, 2004 FROM 10:45 A.M. TO 1:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: SAGELAND ELEMENTARY BLOCK PARTY

\$15.75 Fee Paid: 0410204-1 04/13/2004 003 24

\$21.00

City Council Hearing: APRIL 20, 2004

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

Traffic Has No Objections To Proposed
Event. Traffic Control AS PER Submitted
Plan.
CS
15 Apr 04

PERMIT

EVENT: SAGELAND ELEMENTARY BLOCK PARTY

LOCATION BLOCK OFF SANTA MONICA BETWEEN VENADO AND LA PAZ

DATE OF EVENT: APRIL 30, 2004 FROM 10:45 A.M. TO 1:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: SAGELAND ELEMENTARY BLOCK PARTY

☐ Fee Paid: 0410204-1 04/13/2004 003 24
☐ Date

City Council Hearing: APRIL 20, 2004
Date

Copy To:

☒ Police Department
☐ Fire Department
☐ Sun Metro
☒ Parks Department

☐ Traffic & Trans. Dept.
☐ Highway Department
☐ Street Department

Comments:

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

04-031

PERMIT

EVENT SAGELAND ELEMENTARY BLOCK PARTY

LOCATION: BLOCK OFF SANTA MONICA BETWEEN VENADO AND LA PAZ

DATE OF EVENT: APRIL 30, 2004 FROM 10:45 AM TO 1:00 PM

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR



CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8

THIS IS NOT A PERMIT

April 15, 2004

Sageland Elementary
Sylvia F. Berry
7901 Santa Monica
El Paso, Texas 79915

FROM: BUILDING PERMITS & INSPECTIONS

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

THIS IS ONLY A RECOMMENDATION FROM BUILDING PERMITS & INSPECTIONS TO THE MAYOR AND COUNCIL, THEY WILL MAKE FINAL DETERMINATION AT THE CITY COUNCIL MEETING, APRIL-20, 2004 AT 9:00 A.M. WE RECOMMEND A REPRESENTATIVE BE PRESENT TO ANSWER ANY QUESTIONS THAT CITY COUNCIL MAY HAVE.

REQUEST:

Sageland Elementary to block off 7900 Block of Santa Monica between Venado and La Paz on April 30, 2004 from 10:45 a.m. to 1:00 p.m. for a block party. Approximately 600 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". This request also permission to use amplification (1 amplifier, 2 speakers, and 1 microphone). (District 7) [Sylvia Berry] Permit No. 04-031

RESPONSES:

NO OBJECTIONS FROM FIRE, SUN METRO, AND TRAFFIC/ENGINEERING. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTION WITH THIS EVENT. THE DEPARTMENT WILL MONITOR THE EVENT AS NECESSARY WITH THE DISTRICT CAR. THERE WILL BE NO COST TO CITY OR APPLICANT. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR